

**BUILDINGS AND GROUNDS**

9 March 1953

*Rec'd  
5-1-3*

MEMORANDUM FOR: Assistant Deputy Director (Administration)  
FROM: Chief, Office of General Services  
SUBJECT: Storage Space for Archives Material

1. You will recall that Mr. Wolf suggested possible use of a part of the [REDACTED] as an Agency record center.

2. We have advised the Office of Procurement and Supply informally, as we have advised Mr. Wolf, that the operation of a record center at [REDACTED] would be impracticable from a standpoint of time. I recommend the use of either a part of the [REDACTED] Warehouse, or the [REDACTED] Building which we will show you on Tuesday, March 10. Either of these buildings would be a satisfactory compromise to construction of a records center at [REDACTED] which would, of course, be the ideal solution.

SIGNED

[REDACTED]

Enclosure:

1. Memo 24 Feb. 53 from Chief, P&S on above subject.

OOS:MM:aml

cc: Chrono  
Space file -general  
Proposed Record Center

~~SECRET~~